

Minutes of the 20th Regular Meeting of the Academic Senate of the 3rd Faculty of Medicine, Charles University, held on 7 May 2019 at 2.30 pm in the conference hall of prof. MUDr. Radana Königová at the Dean's Office, room No. 223.

Programme:

1. Opening
2. Agenda approval and appointment of the scrutineers
3. Checking the minutes from April 9th, 2019
4. Dean's information – MUDr. Marx (on behalf of the Dean)
5. Draft budget of 3 FM CU for the year 2019 – ing. Mužíková
6. Applications for granting doctoral degree programmes – Neurosciences, Physiology and Pathophysiology of Man, Biology and Pathology of Cell, Pharmacology and Toxicology, Medical Biophysics, prof. MUDr. Džupa
7. Evaluation of the last semester – MUDr. Marx
8. Entrance exam information– MUDr. Marx
9. Information from AS CU– prof. MUDr. Mořovská

Miscellaneous

Ad 1) Opening

There were 17 senators present, the Senate was quorate. In the course of the meeting, another Senator attended the vote.

The Senate Chairman welcomed prof. MUDr. Mořovská- faculty representative in AS CU and said that the agenda would not change, due to other duties of translators, the order of points discussed have to be changed.

Ad 2) Agenda approval and appointment of the scrutineers

There were no objections or no further suggestions from the senators concerning the session and different order of the points discussed.

Conclusion:

The programme of the session was approved by tacit consent.

The scrutineers elected were:

Teaching staff:

Prof. MUDr. Jozef Rosina,

Student: Jakub Fuksa

Ad 3) Checking the minutes from April 9th, 2019

Mgr. Vácha recalled the agenda of April 9th 2019- in particular: faculty economy in 2018 – JUDr. Mužíková

proposal for student evaluators for NAB– Mgr. Vácha

Applications for granting doctoral degree programmes - Developmental and Cell Biology, Molecular and Cellular Biology, Genetics and Virology, Immunology - prof. MUDr. Džupa, (prof. MUDr. Šlamberová).

None of the senators raised any comments to the minutes of April 9th 2019 presented on websites.

Conclusion:

The Minutes of April 9th, 2019 were approved by tacit consent.

Ad 4) Dean's information, on behalf of the Dean presented by MUDr. Marx

1. awarding prizes - Donatio Facultatis Mediace Tertiae was difficult, 4 quality applications were submitted, Eliška Selinger and Adam Chlapeček won, the other two were offered cooperation with particular departments ,
2. situation with the transfer of building no. 19 - continues
3. FNKV and 3 FM CU jointly submitted a preliminary project for the CEATUM project, deletion from the list of expert institutes - based on the opinion and recommendations of the Dean's Association, the reason is the overload of specialists and the conditions of the Act on Experts and Interpreters,
4. Entrance examination – 14/06 tests, 17/06 - 18/06 oral exam – six study programmes,
5. Number of applicants: General Medicine – 2,385, Physiotherapy- 367, Dental Hygiene – 384, Nutritional Therapist 97, Intensive Care – 68, General Nursing – 306.

Discussion: Havrda, Marx,

Students of the English curriculum are not included in the numbers mentioned above.

There should be 11 or 12 more students next year, number of study groups will not change.

MUDr. Havrda: leaving studies – in Czech curriculum approx. 10%, in the English curriculum 20%; in the English curriculum there are still 30 students who did not fulfil any duty or test, the Sanctions Committee will negotiate with them, similar number of students do not attend school at all, it can be assumed that some of them try to obtain a residence permit.

In the Czech curriculum about 12 students do not have the credit, nationalities vary.

Since last year the decrease was about 11% in Czech curriculum, 20% in the English curriculum. Newly, it is not allowed to interrupt studies in the first year, i.e. more students leave if they do not pass the module in the first year.

Intensive Care –68 applications, 30 will be admitted, decrease of admitted students is not expected, it depends on their quality, planned number can slightly increase or decrease. It is Dean's decision.

Conclusion:

AS 3 FM CU took note of Dean's information.

Ad 5) Draft budget of 3 FM CU for the year 2019 – JUDr. Mužíková

Faculty Secretary presented draft budget for 2019. She described the way of finance allocation and emphasized significant differences in allocation differences in some cost and revenue items of the budget compared to 2018.

In the budget personal costs have been increased. The increase has been financed in particular from funds released by the government to strengthen the development of medical schools. In 2019 CZK 50.2 million was released to the operating subsidy for the Third Faculty of Medicine.

In the budget, revenue from service sales (self-payers' payments, foreign students) has been reduced as a result of changing the payment reporting methodology of these students in accordance with accounting regulations and the requirements of the audit firm.

The differences will be covered both by the operational fund, which was increased by CZK 15 million for this purpose in 2018, and partly by the aforementioned means to strengthen the development of medical schools. In case the NIPH building No. 19 is transferred this year, it is planned to increase the funds for repairs and maintenance by almost CZK 3 million.

Discussion: none

Resolution:

AS 3 FM CU in accordance with Art. 10, Para. 1, d) Statutes, approves draft budget of 3 FM CU for 2019, presented by the Secretary JUDr. Mužíková on behalf of the Dean.

Vote: 18, 0, 0.

Ad 6) Applications for granting doctoral degree programmes – Neurosciences, Physiology and Pathophysiology of Man, Biology and Pathology of Cell, Pharmacology and Toxicology, Medical Biophysics, prof. MUDr. Džupa

All senators obtain material in time via faculty websites, prof. MUDr. Džupa
Informed senators that all presented applications were approved by Scientific Board of 3 FM CU.

He also mentioned the need to strengthen our representation in subject area boards, especially in subject area board of Physiology and Pathophysiology.

Discussion:

Renza: What is our representation subject area board of Physiology and Pathophysiology.

Prof. MUDr. Džupa: we have three members, we would like to have five. Subject area board has got 21 members.

Resolution:

Academic Senate of 3 FM CU approves the Applications for granting doctoral degree programmes – Neurosciences, Physiology and Pathophysiology of Man, Biology and Pathology of Cell, Pharmacology and Toxicology, Medical Biophysics.

Vote: 18 0, 0.

Ad 7) Evaluation of the last semester – MUDr. Marx

MUDr. Fontana:

New application Výuka – there is a section for evaluations, it is possible to send it by e-mail to teachers and guarantors, the process takes longer.

Response rate – winter semester – response rate is generally stable,

Numbers for particular study programmes – assessment of response rate,

Main comments were discussed by the Committee for Evaluation of classes at the session of 3 FM CU, results will be published by CAS,

Evaluation Committee – comments on what can be improved in evaluation process, report for the Rector's Office has been elaborated, other faculties do not differ significantly, it is necessary to continue in addressing students, meeting students and guarantors- experience from physiotherapy.

Discussion:

MUDr. Havrda: in paper form evaluations were much more numerous, worked better, we have learnt something.

MUDr. Marx: in some years of study there were higher numbers, but electronic information is available immediately, response rate decreases with the

electronic system, way of evaluation can change, distribution of questionnaires at last classes is outdated.

MUDr. Havrda: in the past we learnt which subject is a problem.

MUDr. Marx: it is not any problem to collect all information, it is for guarantors and teachers– detailed comments,

MUDr. Fontana: we do not count the average return rate of continuous evaluations, just the semester ones.

MUDr. Marx: the whole system will be accessible for the evaluation system,

Prof. MUDr. Rosina: return rate 10% is a high number, elsewhere the numbers are significantly lower. (ca 3-5%),

Prof. MUDr. Džupa: in some courses the evaluation was a part of the course, questionnaires were distributed in the last class therefore the return rate was 100%, when the evaluation is free, 10% is fantastic

MUDr. Marx: teachers with good evaluation were paid 30 up to 80 thousand CZK – return rate there is crucial, it is necessary to motivate young teachers.

Conclusion:

1) AS 3 FM CU discussed the report on the evaluation results for winter semester 2018/2019 and recommends to make the results accessible via CAS,

2) AS 3 FM CU supports the improvement of the application for evaluation and measures enhancing the promotion and presentation of evaluation at the Third Faculty of Medicine CU.

Vote: 18, 0, 0.

Ad 8) Entrance exam information– MUDr. Marx

See 4) Dean's information presented by MUDr. Marx, Vice Dean for Undergraduate Education and Study Affairs

Discussion: none

Conclusion:

AS 3 FM CU took note of the Dean's information on the entrance exams MUDr. Marx

Ad 9) Information from AS CU – prof. MUDr. Mořovská

prof. MUDr. Mořovská was reelected into Presidency of the Senate, representatives of our faculty work there, it is a small group of specialists assessing CU quality -prof. MUDr. Mořovská was a member of the Evaluation

Committee. There have been personalities from prestigious European and World universities;
the current Rector is very active in fundraising for science and teaching, issues of plagiarism have been discussed at CU, the problem will be treated systematically, the agenda is wide.

Conclusion:

AS 3FM CU took note of the information presented by prof. MUDr. Mořovská, Senator of AS CU.

Miscellaneous:

Michenka – invitation to Vinohradská trojka – Thursday, race of departments will be held, accompanying programme held in front of the faculty,

Renza – was awarded Lifesaving Medal by the President of Czech Red Cross, he thanked the faculty

prof. MUDr. Džupa – on behalf of prof. MUDr. Šlamberová – participate in Student Research Conference – May 21st.

Sychra –99 abstracts submitted -record attendance in Student Research Conference

Mgr. Vácha – thanks to TRIMEDU – for Parník.

The next session of the Academic Senate of the 3rd Faculty of Medicine will be held on Tuesday, June 11th 2019 at 2:30 pm in the prof. Radana Königová session room.

Mgr. et Mgr. Marek Vácha, Ph.D.,

Edited : Mgr. Vácha, doc. MUDr. Votava, JUDr. Mužíková, prof. MUDr. Džupa, prof. MUDr. Mořovská

Minutes taken by: Ing. Sádecká
09/05 2019